

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, December 20, 2023, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Kathleen Dillon

Gerry Maar
Michael May
Heather Pyke

Absent: Cindy Dawson, Trina Lorentz

Staff Present

Jo Anne Antonacci
Karen Brown
Stephen Dawe
Ian Hildreth
Kelly Mutschler

Marijo Pearson
Steve Roland
Michelle Ryan
Tom Schulte

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - There were no agenda modifications
4. Approval of Minutes
Resolved: To Approve the Minutes of the November 15, 2023 Regular Meeting
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
5. There was no public interaction
6. Financial Reports
Resolved: To Accept the Treasurer's Report as presented
Moved by M. May, seconded by K. Dillon: passed unanimously

Resolved: To Accept the WinCap Reports as presented
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
7. Board Presentation - Safety and Security Coordinator Doug Comanzo provided the board with a safety and security update. The board asked questions and thanked Mr. Comanzo who then left the meeting at 6:21 pm
8. Old Business
9. New Business
 1. Resolved: To Accept Single Audit Report for Year Ended June 30, 2023
Moved by K. Dillon, seconded by M. May; passed unanimously

2. Resolved: To Accept Extra Classroom Activity Funds Financial Report for year ended June 30, 2023

Moved by M. May, seconded by J. Abbott; passed unanimously

3. Resolved: To Accept Corrective Action Plan for the year ended June 30, 2023

Moved by J. Abbott, seconded by K. Dillon; passed unanimously

4. Resolved: To Waive the Second Reading of Policy 6463 Title IX and Sex Discrimination

Moved by M. May, seconded by J. Abbott; passed unanimously

Resolved: To Approve the changes to Policy 6463 Title IX and Sex Discrimination

Moved by K. Dillon, seconded by M. May; passed unanimously

5. BE IT HEREBY RESOLVED THAT THE Monroe 2 Orleans Board of Cooperative Education approves the Center for Workforce Development creating and providing the following job training programs: Paraprofessional, Hospitality and Tourism in accordance with the New York State Education Department requirements to be eligible for EPE Funding; and

WHEREAS the job training programs will be in accordance with Education Law 4602; and WHEREAS the District Superintendent is charged with the responsibility to ensure the job training programs for purposes of EPE Funding are conducted in accordance with applicable New York State Laws and Regulations.

Moved by K. Dillon, seconded by J. Abbott; passed unanimously

6. Resolved: To Accept the \$5,000.00 donation from the Donald F. And Maxine D. Davison Foundation

Moved by J. Abbott, seconded by M. May; passed unanimously

7. Resolved: To Accept Donation of Eva HandiCare Full Patient Lift from Craigmile Health Solutions

Moved by H. Pyke, seconded by K. Dillon; passed unanimously

8. Resolved: To Accept Donation of 15 Cut Pine Trees from Stokoe Farms

Moved by M. May, seconded by K. Dillon; passed unanimously

9. Clerk will contact absent board members who have not had the opportunity to participate in application review to check interest. Dennis Laba and Kathy Dillon have volunteered to review in the event absentee members are not able to participate

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented

Moved by K. Dillon, seconded by H. Pyke; passed unanimously

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE SCHOOL LUNCH PAPER AND PLASTIC SUPPLIES

Bid #RFB-2073-23
 Regional Distributors, Inc. \$1,151.60

2. COOPERATIVE FOOD SERVICE EQUIPMENT REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2078-23
 Wolf Mechanical Services, LLC \$12,580.00
 (refrigerated)
 Monroe Piping and Sheet Metal \$13,690.00
 (non-refrigerated)

3. COOPERATIVE PLUMBING REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2077-23
 Monroe Piping & Sheet Metal, LLC \$31,304.00

4. COOPERATIVE HVAC REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2075-23
 Wolf Mechanical Service \$28,420.00

5. COOPERATIVE ELECTRICAL REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2076-23
 Rath Electric, Inc. \$28,434.28

6. COOPERATIVE ELECTRIC SUPPLY

Bid #RFB-2074-23
 Energy Cooperative of America Actual Usage

7. SCHOOL BUS TRANSPORTATION

Bid #RFB-2081-23
 Ontario Bus Inc.
 – 20 Passenger Bus: Fixed Rate: Rate/Hour \$69 and Rate/Mile \$4.45
 – Wheelchair Bus: Fixed Rate: Rate/Hour \$69 and Rate/Mile \$4.45
 – 32 Passenger Bus: Fixed Rate: Rate/Hour \$76 and Rate/Mile \$4.95
 – 66 Passenger Bus: Fixed Rate: Rate/Hour \$76 and Rate/Mile \$5.45

8. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023 - 2024 fiscal year, for Amplify, CMC Neptune, imagiLabs, Imagine

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning

packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Items 11.1-8 moved by M. May, seconded by J. Abbott; passed unanimously

12. Executive Officer's Report
13. Committee Reports
Labor Relations Committee - J. Abbott, K. Dillon - Topic: Civil Service

Legislative Committee - K. Dillon, C. Dawson - Zoom call with legislators.

Information Exchange - C. Dawson, C. Phillips - no report
14. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda
15. Other Items - There were no other items
16. At 6:53 pm a motion was made by J. Abbott to adjourn to executive session; seconded by K. Dillon; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
R. Charles Phillips
John Abbott
Kathleen Dillon

Gerald Maar
Michael May
Heather Pyke

At 7:39 pm a motion was made by M. May, seconded by C. Phillips to come out of Executive Session; passed unanimously.

Be It So Hereby Resolved:

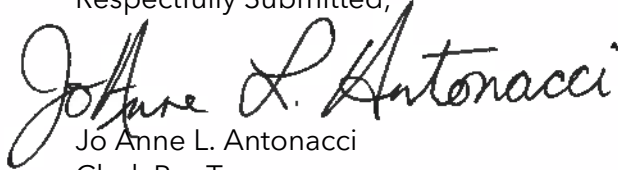
That the Board approves the following agreement with the BOCES 2 Administrative Supervisory Association: Each unit member employed as of today's date shall receive \$1000.00 added to their base salary retroactive to July 1, 2023, or, if the unit member was hired after July 1, 2023, retroactive to the date of hire.

Moved by K. Dillon, seconded by G. Maar; passed unanimously

17. Adjournment

At 7:41 pm a motion was made by K. Dillon to adjourn the meeting, seconded by G. Maar; passed unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jo Anne L. Antonacci". The signature is written in black ink and is positioned above the printed name and title.

Jo Anne L. Antonacci
Clerk Pro Tem